

BOARD OF EDUCATION  
Millburn School District 24

REGULAR MEETING  
Jan. 23, 2013

BOARD MEMBERS PRESENT

Diane Campbell  
Jane Gattone  
Nichol Mangino  
Scott Miller  
Joseph Pineau  
Robert Reding  
Chris Stream

ADMINISTRATION PRESENT

Jason Lind, Superintendent  
Dr. Stephen Johns, Business Manager  
Joanne Rathunde, Technology Director  
Marybeth DeLaMar, Principal  
Jake Jorgenson, Principal

ADMINISTRATION ASSISTANT

- Creating door hangers and pamphlets for community distribution
- Coordinating information for the Virtual Backpacks
- Finance
  - Responsible for all legal requirements
  - Reports and tracks all donations
  - Coordinating tax information, including answering questions about tax implications for individual households
  - Planning fundraising events for each school: a gymnastics event for the Elementary School; and a Dodge Ball event for the Middle School
- Voter Data and Research
  - Collecting voter data from Lake County
  - Interpreting data and sorting it into files for use by the other teams
- Community Outreach
  - Telephone polling
  - Identifying voting precincts
  - Organizing volunteers to canvass the neighborhoods
- Small Presentations
  - Scheduling coffees in homes
  - Presenting at other group meetings, such as PTO, Foundation and Boosters
  - Meeting with individual families who have questions

In summary, Mrs. Pineau stressed that there are many people who are working hard in support of the April referendum. The Board thanked her and all the committee members for their work.

RECOGNITION – Supt. Jason Lind said two of the fifth grade classes deserved to be recognized for special activities in their classrooms. He introduced teachers Anne-Marie Maier and Michael Goldberg.

Ms. Maier said her class started a collaborative activity after reading a story earlier in the year about students who spend time with special needs students in their school. Ms. Maier's class is divided into groups that take turns visiting with special education students in SEDOL classrooms at Millburn. Fifth graders Autumn Scott and Madison Mullan described activities such as craft projects, holiday celebrations, reading, games and lessons. The students also share some collaborative time at lunch and recess. Ms. Maier introduced other students from her class who were in attendance at the meeting. She also showed slides of the students involved in the collaborative activities.

Mr. Goldberg said his class tries to take the lessons of kindness that are part of the reading curriculum and apply them to his students' daily lives. His students found out about a high school lacrosse team that was collecting personal items for the United States troops serving overseas. With very short notice, the students donated bags of items such as soap, shampoo and deodorant. His classroom features a Kindness Wall with the theme "Kindness Rocks." There is a pet rock and a Happy Bag Award Winner as other incentives to work as a team and to show respect for each other. Mr. Goldberg also introduced students from his class that were in the audience.

ADDITION OF NON-ACTION ITEMS – There was none.

#### ACTION ITEMS

BOARD MEMBER RESIGNATION – Robert Reding displayed a plaque that will be presented to Lisa Scanio in recognition of the years she served on the Millburn Board of Education as a member and vice president. A motion was made by Jane Gattone and seconded by Diane Campbell to accept the resignation of Lisa Scanio. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The motion passed.

**APPOINT VICE PRESIDENT** – A motion was made by Jane Gattone and seconded by Diane Campbell to appoint Joseph Pineau as Board Vice President. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The motion passed.

**CONSENT AGENDA** – A motion was made by Jane Gattone and seconded by Diane Campbell to approve the Consent Agenda, including the following:

1. Approval of Minutes
  - a. Regular Meeting and Executive Session of Dec. 19, 2012
  - b. Committee of the Whole Meeting and Executive Session of Jan. 9, 2013
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
  - a. Hire **Ronald Barr Sr.** as 1.0 FTE Head Custodian
  - b. Accept resignation of **Cynthia Brugioni**, 1.0 FTE Special Services Assistant
  - c. Hire **Denise Lacke** as 1.0 FTE Special Services Assistant
  - d. Accept resignation from **Nicole Speck**, Millburn Before and Afterschool Care Counselor
  - e. Hire **Michelle Speck**, Millburn Before and Afterschool Care Counselor
  - f. Hire **Jacalyn Stanley** as a Substitute Psychologist to cover FMLA
6. Prevailing Wage Ordinance
7. Overnight Field Trip – Cheerleaders in Springfield, IL

On a roll call vote, the following Board Members voted Aye: Scott Miller, Diane Campbell, Joseph Pineau, Robert Reding and Jane Gattone. Nays: none. Absent: Chris Stream. The motion passed.

#### EXPENDITURES

1/31/13

#### EDUCATION

BILLS PAYABLE			\$192,858.77
PAYROLL	287381.47	253411.01	\$540,792.48
MISC			
TOTAL			\$733,651.25

#### OPERATIONS & MAINTENANCE

BILLS PAYABLE			\$85,095.90
PAYROLL	13942.57	12521.95	\$26,464.52
TOTAL			\$111,560.42

#### IMRF/SOCIAL SECURITY

BILLS PAYABLE			\$92,022.52
PAYROLL	23933.01	4683.54	\$28,616.55
TOTAL			\$120,639.07

BILLS PAYABLE	SEDOL		\$0.00
PAYROLL	19073.86	10524.6	\$29,598.46
TOTAL			\$29,598.46

#### DEBT SERVICE

BILLS PAYABLE	\$0.00
---------------	--------

BILLS PAYABLE	\$3,663.00
---------------	------------

#### TORT

DESTRUCTION OF EXECUTIVE SESSION TAPES -- A motion was made by Diane Campbell and seconded by Joseph Pineau to destroy the audio tapes from Executive Sessions more than 18 months old. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Joseph Pineau, Robert Reding, Jane Gattone and Scott Miller. Nays: none. Absent: Chris Stream. The motion passed.

SEMI-ANNUAL REVIEW OF EXECUTIVE SESSION MINUTES -- Supt. Jason Lind recommended that Minutes from the following Executive Sessions be opened, with student names redacted as noted:

2010 -- Aug. 16 and Oct. 14.

2011 -- Aug. 15

2012 -- Jan. 9, March 13, June 4, June 19, July 11, Aug. 8, Sept. 12, Sept. 19, Oct. 15, Oct. 24 and Nov. 28.

He recommended that all other Executive Session Minutes remain closed. A motion was made by Diane Campbell and seconded by Joseph Pineau to approve the superintendent's recommendations for Executive Session Minutes. On a roll call vote, the following Board Members voted Aye: Joseph Pineau, Robert Reding, Jane Gattone, Scott Miller and Diane Campbell. Nays: none. Absent: Chris Stream. The motion passed.

FUTURE AGENDA ITEMS -- Supt. Jason Lind reviewed topics that will be discussed at upcoming meetings including the following:

Activity Fees and Activity Bus Fees

Overnight Field Trip -- 8<sup>th</sup> Grade to Springfield

Overnight Field Trip -- Water rafting in Wisconsin

Proposed Calendar for 2013-14 School Year

BOARD REPORTS -- Jane Gattone reported that she attended a recent Financial Forum sponsored by Lake Villa School District 41. She said it was interesting to hear the options being considered by a nearby district that is facing financial challenges similar to Millburn and other school districts.

SUPERINTENDENT'S REPORT -- There were no additional issues to discuss.

BUSINESS OFFICE REPORT -- Dr. Stephen Johns said both revenues and expenditures are lower than expected at this time in the fiscal year. He anticipates the district will have to start borrowing funds through Tax Anticipation Warrants in February.

It was noted that Roger Manderscheid, Dr. Stephen Johns, Joanne Rathunde, Marybeth DeLaMar, Jake Jorgenson and Bernadette Hanna exited the meeting at 7:41 p.m.

## EXECUTIVE SESSION

A motion was made by Diane Campbell and seconded by Joseph Pineau to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, and for consideration and discussion of "student disciplinary cases" and other matters relating to individual students. On a roll call vote, the following Board Members voted Aye: Robert Reding, Jane Gattone, Scott Miller, Diane Campbell and Joseph Pineau. Nays: none. Absent: Chris Stream. The motion passed.

The Executive Session began at 7:49 p.m. It was noted that Chris Stream entered the Executive Session at 8:05 p.m.

A motion was made by Jane Gattone and seconded by Diane Campbell to temporarily exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Executive Session temporarily ended at 10:16 p.m.

## REGULAR MEETING RESUMES

A motion was made by Joseph Pineau and seconded by Diane Campbell to re-enter the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting resumed at 10:20 p.m.

It was noted that Dr. Stephen Johns re-entered the meeting at 10:20 p.m.

NON-CERTIFIED SALARY RATE – The Board considered a proposal to give non-certified staff a 3 percent salary increase retroactive to Jan. 1, 2013. The increase is equivalent to 1.5 percent for the 2012-13 Fiscal Year. A motion was made by Diane Campbell and seconded by Chris Stream to approve the salary increase for non-certified staff as proposed. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Chris Stream, Scott Miller, Diane Campbell, Joseph Pineau and Robert Reding. Nays: None. Absent: None. The motion passed.

NEW BOARD MEMBER – Robert Reding thanked all the candidates that applied for the Board vacancy. He said it was a difficult decision because all the candidates were well qualified. He encouraged the candidates to continue to pursue their interest in the School District and the School Board. A motion was made by Diane Campbell and seconded by Joseph Pineau to appoint Nichol Mangino as the new Board Member. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

OATH OF OFFICE – Nichol Mangino repeated the Oath of Office, as read by Board President Robert Reding. She was welcomed as a new Board Member and took a seat with the Board.

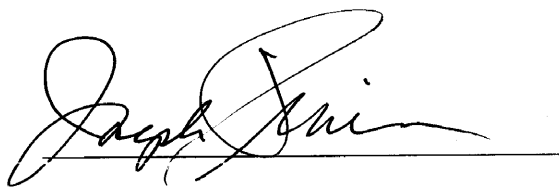
## EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Chris Stream to resume the Executive Session. On a roll call vote, the following Board Members voted Aye: Chris Stream, Scott Miller, Diane Campbell, Joseph Pineau, Robert Reding, Jane Gattone and Nichol Mangino. The Executive Session resumed at 10:29 p.m.

A motion was made by Diane Campbell and seconded by Joseph Pineau to exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Executive Session ended at 11:21 p.m.


## REGULAR MEETING RESUMES

There being no further business, a motion was made by Diane Campbell and seconded by Joseph Pineau to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting adjourned at 11:22 p.m.



**Joseph Pineau, Vice President  
Board of Education, Millburn School District 24**

ATTEST:

  
Jane Gattone, Secretary Pro Tem  
Board of Education  
Millburn School District 24

2/27/13  
Date